

1 Q. RE: p. B-60 Acquire Document Management & Imaging System  
2 (\$104,000)

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4 41.1 What information has been reviewed to determine this estimate?  
5 What alternatives are being considered with regard to hardware and  
6 software?

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8 41.2 What cost savings will be realized as of result of acquiring such a  
9 system?

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11 41.3 What is expected to be the initial cost of purchasing the hardware, the  
12 software, licensing, installation, any related training? What are the  
13 expected costs of converting from the present system?

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15 41.4 How many staff members will be licensed to use the program?

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17 41.5 What are expected to be the future costs of maintaining and upgrading  
18 this system? What is the expected life of this system?

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21 A. 41.1 Hydro has reviewed information provided by the major suppliers of  
22 records, documentation and information management systems to  
23 determine the estimate.

24

25 41.2 Phase I of this project is an assessment phase. The project will  
26 consist of a detailed analysis and a pilot in the Customer Services  
27 Group. This assessment will allow Hydro to assess the technology  
28 and its benefits. Any cost savings to be realized by the

1 implementation of this technology will be identified in the assessment  
2 phase.

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4 41.3 The estimated costs for the capital budget proposal to cover the  
5 assessment phase are:

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Hardware	30,000
Software & Licenses	30,000
Labor	10,000
Consulting	25,000
Corporate O/H, IDC, ESC., Contingency	9,000
TOTAL	\$104,000

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8 The expected costs of converting the present information will be  
9 ascertained during the assessment.

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11 41.4 For the assessment phase, 20 licenses will be purchased.

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13 41.5 The future costs of maintaining and upgrading the system as well as  
14 the estimated life of this system will be determined during the  
15 assessment.